



Prince Edward Island College of Occupational Therapists

PO Box 2248, Stn Central, Charlottetown, PEI C1A 8B9

ANNUAL SCHEDULE OF FEES April 1, 2024 - March 31, 2025

Category	Initial Application Fee	Annual Registration Fee				Misc Fees
		Apr 1- Mar 31	Jul 1- Mar 31	Oct 1- Mar 31	Jan 1- Mar 31	
1. General Registration/Renewal of General Registration (no admin fee for renewal)	\$50	\$450	\$350	\$250	\$150	
2. Provisional Registration	\$50	\$450	\$350	\$250	\$150	
3. Special Registration (3 or 6 month) (no admin fee for current Registrants)	\$50	3 month = \$175; 6 month = \$300				
4. Late Fee	<i>(Automatically applied on online database)</i>					\$150
5. NSF fee						\$35
6. Regulatory History form						No fee
7. LMSA Form Completion						\$40
8. Reinstatement Fee						\$250
9. Misconduct Levy						
A) Practicing without Registration						TBD
B) Practicing with incorrect or incomplete Registration						TBD

Definitions:

General Registration -applicant meets all requirements for registration set out in the Regulated Health Professions Act subsection 12(2) and the Occupational Therapists Regulations (8, 9, 10, 11, 12).

Provisional Registration - applicant: a) has yet to successfully complete the approved examination or b) is completing a refresher program (sections 9 and 10 of the Occupational Therapists Regulations, respectively) or c) is completing terms, conditions and limitations (e.g. currency, continuing education hours); *registration cannot be renewed.*

Special Registration -applicant is eligible to be registered for a limited time or a special purpose under subsection 13(3) of the Regulated Health Professions Act; *registration cannot be renewed.*

NOTES

Initial Application Fee is required for all initial applications and is non-refundable.

Any applicant with **outstanding fees or penalties** not received in full by the College prior to April 1st of each year will not be eligible for registration.

Registrants who **renew after the official renewal period and prior to April 1st**, will have a late fee applied to their renewal fee. Extenuating circumstances may be explored with the registrar – e.g. leave of absence.

Registrations expire on April 1st; any former registrant applying after April 1st will be applying for reinstatement – paying a reinstatement fee (\$250) plus registration fee and resubmitting appropriate documents.



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Individuals who take a personal leave i.e. maternity leave must make the registrar aware of the dates of the leave and may be eligible for a prorated fee for affected fiscal year(s). Contact the Registrar for further information.

Misconduct Levy: Fee is to be determined as there is an incremental element to the misconduct levy that corresponds with the duration of the violation e.g. practicing for more than (>)1 day versus more than (>) 1 or 3 months, etc. A “Misconduct Levy” will be imposed on any individual who is found to be: practicing without Registration or practicing with incorrect or incomplete Registration.

Labour Mobility Support Agreement (LMSA) The fee for completing the “Labour Mobility Support Agreement (LMSA) Confirmation Form” is established by the Association of Canadian Occupational Therapy Regulatory Organizations (ACOTRO).

Approved By	Established	Reviewed/Revised	Reviewed/Revised	Next Review
Council	November 20, 2018	November 25, 2019	March 2023	March 2024